



**Minutes of the Executive Committee meeting
June 13- 2018 (08:30)
Las Vegas, USA**

Participants

Tore Eriksson	President	
Michel Bour	General Secretary	Mario Starčević
Marc Mamer	Treasurer	Neža Strmole
Don Bliss	Vice President	
Ole Hansen	Vice President	
Zdenek Nytra	Vice President	
Ante Sanader	Vice President	
Dennis Davis	Senior Project Adviser	
Hubert Vetter	Vice President	
Milan Dubravac	Vice President	Excuses

Agenda

1.)	Opening	PRES
2.)	Minutes from the EC meeting in Ljubljana, DEC 2017	PRES, GS, VP Dubravac
3.)	Activities since last EC meeting	PRES, all
4.)	Membership a) Membership applications b) Associate members c) Other membership business	PRES, GS VP Hansen TRES, ALL
5.)	Finances a) General report b) Budget 2019 c) Other financial business d) Regulations (internet)	TRES GS, Davis
6.)	Communication/internet and social media	Björn, Pres
7.)	Commissions and WG: presentation work	V/ Pdt, ALL

8.)	DA in Las Vegas 2018	VP Bliss, Pres, ALL
9.)	DA and Youth games in Swiss 2019	GS, Pres, ALL
10.)	DA 2 020	GS, Pres, ALL
11.)	New WG: tunnel?	GS
12.)	New statutes and internal regulation 2017	GS, All
13.)	International cooperation,	PRES, Davis, ALL
14.)	The cooperation with Spain	PRES, ALL
15.)	The cooperation with Russia	GS , PRES, ALL
16.)	Any other business	ALL
17.)	Closing of the meeting	Pres

MINUTES

The President Tore Eriksson, opened the meeting and proposed the agenda. Russ Sanders, honorary member of CTIF and President of the USA CTIF Delegation and Al Gillespie, President of the FirstNet Association made a welcome speech.

1. Opening

The President informed us that 1 EC member is absent at this meeting, Milan Dubravac. He sent a presentation.

2. Minutes from the EC meeting in Ljubljana, DEC 2017

EC members reviewed the minutes:

- the project EU Service Platform Promis
 - Michel Bour and Denis Davis suggested to close the item.
 - Ms Berbenni solved financial problem and working on this item does not see to go anywhere. Michel Bour made a lot of communication. Tore Eriksson agreed closing the item. We can open it anytime we need it.
- CFPA Europe
 - Denis Davis handed this to Commission Europe. In the guidelines is not much about communication. CTIF will prepare guidelines with CFPA. For example guidelines for floods has not made

much progress. We need Commission Europe involved, it is important.

At this point the President opened another item. For excellent working progress, we need to encourage all good forces to come together to work. When too many representatives leave the group it means the entire work will collapse. How do we solve the situation?

Ole Hansen said we have to make contact directly to the commission. Marc Mamer added that each vice president has to supervise this. President thought that vice presidents are not enough to solve this. We need "working engine". Hubert Vetter pointed out that we have different structure that does not fit together. Dennis Davis said that all members have to recognize the CTIF as an important organization. Commission Europe made these connections. The President suggested to Dennis to lead the Commission Europe again and we can need to find more work force for this commission. Hubert Vetter added they must not to forget thinking on political level however they work on political issues. The Chairperson should think about his.

FINAL REMARKS: *Minutes from EC meeting from Ljubljana were adopted.*

3. Activities since last EC meeting

Ante Sanader and Mario Starčević gave a short report of groups, which they represent: Forest fire commission, IT commission.

Dennis Davis reported about **Fire information exchange platform**. In May, he already sent an email. CTIF had been invited to participate in the new EU Fire Information Exchange Platform. It is in part the EU response to last year's London Grenfell Tower fire. The first meeting had already taken place and CTIF had not been informed. Now we need to respond. There are 2 project teams, effectively lessons learnt and regulations, and both have importance for CTIF:

1. Project Team on the exchange of experience from fire accidents between Member States

This Project Team should focus on the exchange of experience between Member States, lessons learned from fire events, and possibly initiating Member States regulators to re-examine their fire safety regulations, their enforcement, and any need to update their regulations (regarding e.g. facades, apartment blocks, single houses, public buildings, restaurants, disco's etc.).

2. Project Team on regulatory approach on new products, tall buildings

The Project Team is expected to focus on the exchange of experience between Member States on regulatory challenges emerging from new products (e.g. photovoltaic panels integrated in roofs / facades, etc.), from new ways of construction (e.g. modern façade

systems, new products inside the buildings, etc.) and the fire safety of tall buildings.

We have limited resource and we need to decide with what we can contribute and who should be the link. We need to send someone who has good prevention skills.

Ante Sanader and Mario Starčević mentioned that in 2020, Croatia holds the Presidency of the European Union. In order to make more emphasis on fire protection, we can combine this with CTIF activities. If we succeed, fire protection can be the main item. If the EC support, can Ante try to provide support from their prime Minister.

Hubert Vetter added that Austria has other half of the year. Maybe they can make something together. However, this have to be pointed out on DA 2018 for stronger support.

Marc Mamer said no voting on DA, just inform the delegates.

Ante and Mario explained idea of worldwide conference, which can be support from EU.

FINAL REMARKS: *EC fully support this proposal from Ante Sanader and Mario Starčević.*

Mario Starčević reported about EU ECHO Civil protection. He said that we do not get a lot of information from it.

4. Membership

a) Membership applications

Spain signed new application form.

FINAL REMARKS: *EC adopted Spain back in CTIF.*

b) Associate members

New members:

- THW Germany
- ZUMTOBEL Austria
- SWELP France
- LION USA
- SIOEN France

c) Other membership business

Georgia was asking about their membership in CTIF. There is no record of such a membership, they were never a member. They must sign new application form.

5. Finances

a) General report

Marc Mamer presented financial report.

b) Budget 2019

Marc Mamer presented financial plan for 2019.

c) Other financial business

Mario Starčević and Ante Sanader asked about return of expenses for trip to meeting and hotel staying. Usually CTIF paid for trip and 3 nights for EC members. It was suggest that CTIF should pay for the travel and for 6 nights. This is an exception.

d) Regulations (internet)

Marc said that we don't have to publish all regulation publicly.

Dennis added that we can publish internal regulation and statues.

6. Communication/internet and social media

Björn Hagekull Ulfsson, communications coordinator of CTIF presented the new website, how the idea was conceived and the point of this idea. He presented and showed all possibilities that this website has.

The idea is that every chairperson will take care of the page of the commission. He as tried to contact different chairperson to encourage them to work on the website. He also encourage that ordinary members should send him important news from their country. The goal is to make a big website with news from the whole world. The chairpersons and vice presidents will work together and update the website – information, data etcetera.

In the future there should not be any need for a communication group. He suggested too have a small workshop in Brussels – for everyone who wants to know how to work on the website.

EC checked online translator on website.

7. Commissions and WG: presentation work

• Health Commission

Michel sent a message to all EC members after the EC meeting in Ljubljana. He got a few suggestions but he will inform all delegates on DA 2018 that they can still sent more suggestions.

The President added is not necessary that this person is a doctor.

- **IT- Commission**

Mario Starčević reported that they went with Dennis Davis to EENA (European Emergency Number Association) in April in Ljubljana. They were searching and estimating if CTIF approach is the right one. Dennis added that we need better statistic platform first. We have different definitions and criteria that make it difficult to set up some common statistics.

The President suggested doing this in corporation with CTIF Center for Fire Statistics. Michel Bour added that when we have statistics we can make comparisons.

FINAL REMARKS: *IT Commission (Mario Starčević and Dennis Davis) should start working with CTIF Center for Fire Statistics (Peter Wagner) and should research this.*

- **Indoor Firefighting**

President informed that no group was established. Knowledge is going down rapidly. For the moment there is no plan or proposal.

- **Extrication and new technology commission**

There was a proposal to change the name of the commission. EC decided that the name should not be changed.

The chairman, Tom Van Esbroeck, presented the plan for the CTIF seminar in Brussels (9. and 10 of November): Fire, Rescue & New Challenges. He explained the agenda and topics.

FINAL REMARKS: *EC support this seminar, agenda and topics that were presented.*

Ole Hansen suggested including exhibition for associate members. This is what they are asking for. The President supported this idea and said that this is good opportunity to engage associate members, if this is possible. Tom will check availability.

The President suggested to have the EC meeting close to this event the day before or the day after. EC members decided to have a meeting on Thursday, 8 of November. We have to confirm this to Tom.

- **Competitions Commission**

The discussion was related to possibilities about new game subjects as a part of existing sport games. Mario Starčević, Ante Sanader and Zdenek Nytra suggested to send all members question if they are interested for some new games.

FINAL REMARKS: *EC support proposal from Mario, Ante and Zdenek.*

- **Other commission business**

No commission must change logo without EC permission.

CTIF Norway sent application for economic support – Norwegian representative had to pay Euro 1400 for participating in the meeting. They apply CTIF to cover 50 %.

Marc Mamer explained that was no problem for CTIF. He has right data of his registration and hotel reservation. It had to be misunderstanding with the hotel and he will check. He need all invoices from Ole and Tore to solve this problem.

CTIF Norway pointed out sending invitation, proper information about meeting place and date, hotel information including prices in due time.

The President agreed that we have to be more watchful for this and to not accept delayed deadlines. All invitations need to go through EC.

Ole will prepare template for official invitation. It will be easier and more professional to go to employers.

FINAL REMARKS: *EC support preparing template and update guidelines for commission.*

8. DA in Las Vegas 2018

The President pointed out that it is a great thing to have the DA in Las Vegas. This is first time that DA is held outside Europe. We have had some problems with communication, registration, organisation... We need to prepare checklist for EC and for organizer.

Ole Hansen mentioned that information for associate members were too late. Organisations accepted budget for next year in the end of previous year. In addition, if they do not have information it is not so easy.

9. DA and Youth games in Swiss 2019

Michel Bour announced that the Swiss Organizer of the Youth Games 2019 also proposes to organize the Delegates Assembly during the week of the games, 2019. Youth Games will take place between 17. and 20 July 2019 in the city Martigny. DA meeting will be 18. 7. 2019 (Thursday).

The President reported that sport games in 2021 would be in Slovenia in the city Celje. A representative from Slovenia will prepare a short presentation for DA 2018. He informed that Russia is interested to organize next games.

10. DA 2020

Michel Bour reported that we got only one response to our request for the Delegates Assembly and Symposium 2020. This was Germany, which is interested to organize DA during the Interschutz fair. The German FF Federation also

invited him to a first meeting for DA 2020 in Berlin (25 June 2018), but he had to apologize.

11.) New WG: tunnel?

Michel proposed the creation of a working group Tunnel and he will send a letter to all members in July. The EC accepted his proposal and he presented it during the DA.

12.) New statutes and internal regulation 2017

Neža Strmole will send to all members.

13.) International cooperation

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14.) The cooperation with Spain

Spain signed a new application form.

FINAL REMARKS: *EC adopted Spain back in CTIF.*

15.) The cooperation with Russia

Michel Bour attended conference in Russia where represent CTIF. There was an international conference "International humanitarian assistance: experience, realities and prospect".

16.) Any other business

- **Minimum standards for fire-fighter's knowledge**
We have to connect with EFSCA (European Fire Service Colleges' Association). Natalie De Backer is member of this organisation.
- **FINAL REMARKS:** *EC adopted that Dennis Davis stays another year as an EC member.*

17.) Closing of the meeting

The meeting closed at 17:00.

Minute taker:
Neza Strmole

President of CTIF
Tore Eriksson